

## ST. JOSEPH COUNTY ELECTION BOARD

101 S. MAIN ST.  
SOUTH BEND, IN 46601

M. CATHERINE FANELLO, CHAIRPERSON  
MURRAY WINN, REPUBLICAN MEMBER  
RITA L. GLENN, SECRETARY

TELEPHONE 574-235-9635  
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April 5, 2019

St. Joseph County  
Election Board Meeting  
9:00 AM

1. Call to order

It being the appointed date and time, Chairman M. Catherine Fanello calls the St. Joseph County Election Board Meeting to order. Present are Murray Winn, Republican Member and Ex-Officio Clerk of the Circuit Court, Rita L. Glenn, also present are:

Zachary Potts-SJC Republican County Chair  
Rick Moffett-Head Machine Tech  
Dave Smith-Machine Tech  
Keith McGinnis-RBM  
Nick Abernathy-RBM  
Troy Warner-Candidate  
Terri Rethlake-Chief Deputy Clerk  
Penny Stratton-Election Clerk

2. Approval of the minutes from the last meeting.

Catherine moves to approve the minutes of the last meeting. So, moved by Murray Winn, seconded by Rita L. Glenn. So, ordered. Minutes stand approved.

Old Business

New Business

3. Dave Smith explained there are updates to the Epoll pads and for him to complete this he must have a QR code emailed to him every time he updates unless he is given administrative rights. The board agreed that Dave and Rick should have these rights. Rita will contact Mike Miller with Knowink to give them administrative rights.

4. A discussion was held about the new features of the Epoll pad. Dave explained that the update will not allow us to use the Epoll pad for a check in for poll worker training, but said if we could provide a list of the poll workers Blake from Knowink said they could be uploaded to the training data base, so we could then use the Epoll pad for check in.
5. Dave went through the check in process on the Epoll pad. Keith asked to see the spacing between party selection. Everyone was pleased with the updates to the Epoll pad for checking in voters. Dave said a QR code could be reprinted by the absentee office. The board asked to remove this option.
6. Penny explained the process of voting in the absentee office.
  - a) The voter will check in, the clerk will have them sign an application and the ballot envelope, the clerk will attach the QR code to the application. The voter will take the application and ballot envelope to the clerk at the Freedom Vote.
  - b) The clerk at the Freedom Vote will scan the QR code. The voter will make their selections, then print their ballot.
  - c) The voter will take their ballot, ballot envelope and application to the table where the clerks will initial the back of the ballot and fold the ballot in half. They will inform the voter to put the application and ballot in the ballot envelope then seal the ballot envelope and put in the ballot box.
7. Rita told the Election Board that some of the nursing homes were saying their residents were not going to vote in the Primary Election. Catherine wants the travel board clerks to contact the nursing home that have said this and ask how they determined nobody wanted to vote in the Primary Election.
8. A discussion was held about provisional ballots. Murray made a motion to make a resolution for Catherine and himself to be the provisional board. Rita, seconded. Motion approved.

Public Comment

The next meeting is April 12, 2019 at 9:00 AM

The Chairman makes a motion to adjourn at 10:46 AM

Respectfully submitted,



Rita L. Glenn, Secretary  
St. Joseph County Election Board

rlg/pds