

Edward W. Hardig
Michael J. Anderson
Peter J. Agostino
Scott M. Keller
Michael P. Misch**



Bernard E. Edwards, Jr.
Loris P. Zappia
Mark F. James
Bradley P. Colborn
Tracey S. Schafer
Stephanie L. Nemeth+
Eli A. Wax
Rachel Luken
Shanon A. Buari
Myra R. Reid

Frank J. Agostino, of Counsel
James E. Burke, of Counsel
Gaylen W. Allsop, Retired

November 20, 2019

* Also Licensed in IL
+ Also Licensed in MI

SENT VIA EMAIL ONLY – samantha.dunham@sequelyouthservices.com
Samantha Dunham
Program Development Analyst
Sequel Youth and Family Services.

Re: *Stabilization and Diagnostic Services RFP*
Thomas N. Frederick Juvenile Justice Center

Dear Samantha:

Thank you for your reaching out regarding the Request for Proposal relating to the stabilization and diagnostic services RFP. Below I have interlineated responses to your questions below each question. Please let us know if you have any additional questions in the future.

Responses to RFP Questions
11/19/2019

1. What is the potential funding source?
Funding comes through the Department of Child Services (DCS) which is a State entity.
2. Based on the funding source what would be the per diem amount be?
That is determined through the DCS licensing process.
3. Are there any anticipated changes to the funding streams for this service within the next three years?
Funding is through DCS. This is a question that can be asked of them during the licensing process.

Anderson • Agostino & Keller, P.C.

4. Have there been any changes to the funding stream for this service in the past five years? Again, funding is through DCS. This is a question that can be asked of them during the licensing process.

5. Will funding for this program be impacted by the implementation of the federal Families First Prevention Services Act (FFPSA) or the Juvenile Justice Reform Act of 2018? Again, funding is through DCS. This is a question that can be asked of them during the licensing process.

6. Are there specific Diagnostic assessments that St. Joseph County would request that a contractor can provide? Psychological evaluations are conditioned upon answering the referral question(s) from the Placing Agency. Therefore, the assessments utilized is contingent on clinical expertise and judgement of the Psychologist. Please refer to the Standards for Educational and Psychological Testing.

7. Is there an aggregated, de-identified breakdown of youth served in this program from the past few years by diagnosis? There is no identified data set at this time.

8. What is the current service line referral volume to support occupancy of a 32-bed facility? This is a new program that will be utilized by DCS and the Juvenile Court. Since it is a new program the hope is to ramp up services as appropriate to attaining the staff and resources needed to operate the program. There is currently a need to complete diagnostic evaluations in a safe and secure environment, but it is difficult to estimate at this time how many youth will be served on a daily basis. Please note that when in operation this program will only be the second of its kind in the State of Indiana. It is expected that other counties may also have the need to refer to this type of program.

9. Are there length of stay (LOS) expectations for this service line? As stated in the DCS service standard "A stay in a program with Stabilization and Diagnostic services is not to exceed 60 days, absent further request/approval of the Placing Agency."

10. Is this a gender specific program or will referrals be a mix of gender, that the program has to demonstrate ability to serve? Juveniles under court jurisdiction in CHINS and Juvenile delinquency cases. Males and females of various ages will be included. It is anticipated that most of the ages of the youth will be between 10 and 18 years old, but there could be outliers. A Department of Child Services (DCS) caseworker will be able to make a referral and the Juvenile Court will be able to court order a juvenile into the program.

11. Is there a Guaranteed Bed option to support the development of a financial model? No.

12. Will the program just be serving St. Joseph Co., or can other counties place youth as well? Other counties can place youth into to this program.

13. What are the options for schooling?

Youth placed in the program will require that educational services be delivered consistent with 465 IAC 2-11-60. A provider may choose to establish a contract with the South Bend Community School Corporation or may hire their own teachers. Onsite/offsite? Since the program will be licensed as a Private Secure educational services would be delivered onsite.

14. What are the licensing and accreditation requirements for this program? Does DCWL license? Joint Commission accreditation requirement? PREA?

As stated in the RFP a responding provider will obtain and maintain a license within the State of Indiana to operate a Secure Crisis Stabilization and Diagnostic Services Program as a Private Secure Facility, meet all accrediting standards as applicable to operating such a service, and obtain a contract with the Department of Child Services.

DCS is the licensing agency in Indiana.

Accreditation requirements are according to DCS licensing requirements.

Please refer to the PREA standards for this answer keeping in mind that there will be juveniles court ordered to this program.

15. Are there data exchange relationship expectations already established with the University, including software systems, that we need to be aware of, or do we get to establish all this from the start?

There are currently no expectations established at this point. There is an expectation that the successful responding provider work with the Notre Dame Forensic Psychology Program on information and data issues.

Responses to RFP Questions

11/19/2019 (second set for this date)

1. If students leave the facility (medical necessity) are they to be considered a "detained" student and would hand cuffs, shackles, and corresponding vehicle be required?

Please refer to Department of Child Services licensing requirements for a Secure Private facility.

2. We understand that portions of the facility currently contract for nursing services. If that is correct, can they share approximate costs per student?

You can contact that health care provider and enter into contract negotiations for that service.

3. Does South Bend have mobile: Doctors? X-ray? Dentistry?

There are many health care providers in South Bend and the surrounding area. You would need to research this issue.

4. Who is responsible for the maintenance of the building? Specifically:

General (leaks, lighting, locks)

Secure doors, speakers, electronics (including cable, internet)

The Court as the landlord is responsible for the maintenance of the building, including the above-mentioned items.

5. Will the bedroom (cell rooms) doors be able to be locked?

Please refer to Department of Child Services licensing requirements for a Secure Private facility.

6. Are all of the students enrolled in this program adjudicated?

No. Youth may be preadjudicated or CHINS.

7. If a student becomes dangerous, suicidal are there provisions on site?

A youth can be taken to Epworth Memorial for evaluation or risk to self.

8. If a student is adjudicated and if they become dangerous is temporary detention an option?

It may be an option given the Juvenile Court that made the referral to the program.

9. Is in an open bed rate an option?

Funding comes through the Department of Child Services (DCS) which is a State entity.

Best regards,

ANDERSON AGOSTINO & KELLER, PC



Michael P. Misch