

SOLID WASTE MANAGEMENT DISTRICT of ST. JOSEPH COUNTY
BOARD MINUTES DECEMBER 5, 2016
7TH FLOOR, COUNTY/CITY BUILDING
227 W. JEFFERSON BLVD., SOUTH BEND IN. 46601

ROLL CALL

Present: Steve Vojtko, Andrew Kostielney, Jo Broden, Dr. Deborah Fleming, Dave Thomas, Rafael Morton, Woody Emmons

Absent: Mayor Pete Buttigieg, Mayor Dave Wood

Others Present: Randy Przybysz, Randy Figg, Jamie Woods, Phil Garrett

APPROVAL OF MINUTES

Approval of October 17, 2016 Board Meeting minutes: Motion by Dave Thomas, seconded by Rafael Morton. Passed 7-0

TREASURER'S REPORT

Auditor Mike Hamann, presented the District financial information for November 30, 2016.

EXECUTIVE DIRECTOR'S REPORT

Mr. Przybysz provided an update on the inspection of the Kerr St. building, on the City of South Bend Department of Community Investment paying for the Phase I testing through a grant, and that the report recommended a Phase II be completed. We are currently waiting for 1st Source to respond with their reply on if this will be required by them also. Updates on HHW Program usage numbers, tipping fee revenue, and curbside tonnage were also presented.

OLD BUSINESS

A. Resolution 9-2016: A Resolution Of The Solid Waste Management District Board Of Directors Adopting The Internal Control/Risk Management Policy And Procedures On Which District Employees Shall Be Trained And Abide, Pursuant To The Requirements Of I.C. 5-11-1-27. A motion was made by Dave Thomas, seconded by Rafael Morton. Passed 7-0

B. An update was provided by Mr. Przybysz and Mr. Figg on the status of program fees going on the tax bills as an assessment. Reported that a meeting was had with Scott Senff from the County IT Department, and that everything seems to be moving forward at this time.

NEW BUSINESS

A. Presentation and vote on an Inter-Local Agreement For The Collection Of Solid Waste Management District User Fees. A motion was made by Dave Thomas, seconded by Dr. Deborah Fleming. Passed 7-0

B. Resolution 12-2016: A Resolution Of The Solid Waste Management District Board Of Directors Adopting a Contract Management Policy. A motion by Dave Thomas, seconded by Rafael Morton. Passed 7-0.

C. Resolution 13-2016: A Resolution Of The Solid Waste Management District Board Of Directors Authorizing its Executive Director, Randy Przybysz, To Execute Real Estate Closing And Related Documents. The Resolution was read and on a motion by Dave Thomas, seconded by Dr. Deborah Fleming. Passed 7-0.

D. Resolution 14-2016: A Resolution Of The Solid Waste Management District Board Of Directors To Authorizing The collection Of Fees Through Special Assessment On Tax Statements. A motion by Dave Thomas, seconded by Rafael Morton. Passed 7-0.

E. Resolution 15-2016 and F. Resolution 16-2016, were both tabled on a motion by Dave Thomas, seconded by Rafael Morton. Passed 7-0

G. Resolution 17-2016: A Resolution Transferring The Sum Of \$200,000.00 From Various Accounts To Various Accounts, All Being Within The 2016 Budget Of The Solid Waste Management District Of St. Joseph County. A motion by Dave Thomas, seconded by Rafael Morton. Passed 7-0

PUBLIC COMMENTS

No public comments.

ADJOURNMENT

On a motion by Dave Thomas, seconded by Dr. Deborah Fleming and passed 6-0, meeting was adjourned.