

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on January 24, 2023 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Carl Baxmeyer, Derek Dieter, and Dr. Deborah Fleming D.M.D. were present.

**PLEDGE OF ALLEGIANCE**

Mr. Baxmeyer asks for a moment of silence for the passing of Bob Kovach.

**OPENING AND READING OF BIDS ON:**

None

**REPORTS AND REQUESTS FROM:**

COMMISSIONERS

A)  
IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Mr. Dieter.  
Motion adopted by a 3-0 vote.

B)  
EMPLOYEE OF THE MONTH-January

Renita Williams

C)  
YOUTH OF THE MONTH

Francis Franny Park

D)  
IN THE MATTER OF APPROVING  
AN AGREEMENT FOR TAX SALE  
LEGAL SERVICES

Mr. Misch. Usually, Mr. Mitch Heppenheimer handles these but there is a conflict of interest. This may take some time to unwind. Mitch recommended an individual who I believe represents about 80 counties across the state to handle this matter. He's agreed to represent the county at our standard rate. We are asking you to hire him and approve this agreement.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Dr. Fleming.  
Motion adopted by a 3-0 vote.

HEALTH DEPARTMENT  
IN THE MATTER OF APPROVING  
THE NACCHO OVERDOSE  
PREVENTION CONTRACT

Amy Ruppe, Administrator, offices on the 8<sup>th</sup> floor.

In October of 2022 we applied for this grant. We would like your support and approval to enter into a contract with NACCHO to address overdose prevention and continue work with this grant.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Dr. Fleming.  
Motion adopted by a 3-0 vote.

MAINTENANCE  
IN THE MATTER OF APPROVING  
AN ELEVATOR SERVICE  
AGREEMENT-MISHAWAKA COURTS  
FACILITY AND COUNTY  
CITY BUILDING

Brian Davidson, Building Engineer, offices in the basement.  
This agreement is with Schindler for the 2023 year. It has a 3.5% increase for materials and labor.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Dr. Fleming.  
Motion adopted by a 3-0 vote.

INFRASTRUCTURE, PLANNING AND GROWTH

A)  
IN THE MATTER OF APPROVING  
2023 LPA COMMUNITY CROSSINGS  
MATCHING GRANT FUND APPLICATION

Sky Medors, County Engineer, offices on the 7<sup>th</sup> floor.  
This is a grant we have applied for since 2016. This program requires a 50% match. We are looking at a \$2.5 million match.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Dr. Fleming.  
Motion adopted by a 3-0 vote.

B)  
IN THE MATTER OF APPROVING  
A PROFESSIONAL SERVICES  
AGREEMENT-DEMOLITION OF  
RESIDENTIAL PROPERTIES ON  
DOUGLAS RD-CHRISTOPHER B  
BURKE ENGINEERING

Bill Schalliol, Economic Development Director, offices on the 11<sup>th</sup> floor.  
These properties are 14402 and 14380 Douglas Road. We currently own one of the properties and on February 8<sup>th</sup> we will own both of the properties. This contract would include:  
Phase 1 environmental report and asbestos survey for both properties  
Demolition quote documents and quote assistance  
Construction observation services  
The total fees for this service are \$20,800.00. We request your approval.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Dr. Fleming.  
Motion adopted by a 3-0 vote.

C)  
IN THE MATTER OF APPROVING  
PROFESSIONAL SERVICES  
PROPOSAL-SJC GRANT SUPPORT  
SERVICES PROPOSAL- THE  
ANTERO GROUP

Bill Schalliol, Economic Development Director, offices on the 11<sup>th</sup> floor.

These services are to close out the two FEMA grants as well as the USEDAs fiber grant. We received both of those through the IPG Office. We need to get all the documentation prepared to make sure we do all the final reimbursements. This is not to exceed \$55,000.00.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Dr. Fleming.  
Motion adopted by a 3-0 vote.

D)  
IN THE MATTER OF APPROVING  
ABATEMENT CONTRACTS WITH  
ARK CONSTRUCTION GROUP AND  
HENSLEY TRUCKING-2 CONTRACTS

Abby Wiles, Area Plan Director, offices on the 11<sup>th</sup> floor.  
In the spring of last year, we requested quotes for mowing and abatement services, we received no quotes. We have worked over the last year to relationship build and find people in the community willing to contract with us. We would like to enter into contracts with the above entities for the County Code Enforcement program.

Mr. Dieter moved to accept the above request as read and outlined.  
Motion seconded by Dr. Fleming.  
Motion adopted by a 3-0 vote.

**OLD BUSINESS: None**

**PUBLIC COMMENTS:**

Cynthia Heckman-Davis, Walkerton, IN.  
Inquires about the reappointment of Dr. Jason Marker on the Board of Health.

Tim Cotton.  
Speaks on the issue of Voter Registration.

There being no further business to come before the Board at this time, Mr. Baxmeyer asked for a motion to recess, Mr. Dieter so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.

  
ST. JOSEPH COUNTY COMMISSIONERS

\*Please refer to the St. Joseph County website for the full audio and visual of the St. Joseph County Commissioners meeting if needed.

